

## **Parish Pastoral Council Meeting**

December 18, 2008

**Opening Prayer:** Fr. Tom Kunnel

**Present:** Fr. Tom Kunnel, Casimir Burzinski, Kathryn Fraser, Alex Gonsalves, Justine Grow, Art Harris, Richard Krainz, Bill Shutte, Bonnie Shutte, Steve Smith, Greg Tomala, John Ward, Julie Zilka

Absent: Beth Gloppen, Mike Greeder, Beth Kondrick, Bill Lepsch

**Approval of 11/20/08:** Minutes were approved as written.

### **Positive Communication:**

- Art Harris collected parishioner good deeds for the bulletin.

### **Reports:**

#### Social Justice:

- Cliff & Sharon Shedlov have agreed to take over the coordination of Meals on Wheels.
- A motion was made to rename the 'Coins for Nicaragua' collection to 'Coins for Social Justice'. Some new local ministries will be discerned for the distribution of these funds.
- The Council gives Kathy Morales a special thank you for all the work she has done on this sister parish project over the years.

#### Liturgy:

- This weekend we are hosting a candidate for the Liturgy/Music Director position. He is here from Montana and has great qualifications.

#### Youth Ministry:

- A Youth Ministry Advisory Committee is being formed to create a long-term Youth Ministry Plan.

#### Stewardship:

- Two guests from St. Peter's parish in Forest Lake attended the latest Stewardship meeting. They spoke on what they have been doing for stewardship in their parish.
- 542 pledges have now been received. Pledges total \$667,000. Fr Tom, along with office staff, has been contacting families who have not completed their pledges. The goal is to have this completed by the end of January.
- Thank you cards have been mailed to all those who pledged.
- The Michael O'Brien concert was attended by approximately 200 people. Unfortunately, the poor weather contributed to low attendance. Thanks to generous parishioners, we broke even on the event.

#### Maintenance:

- Spotlight that focus on the altar have been rearranged for better lighting.
- The bell in the bell tower has been shut down to remove the vibration it created.
- The town hall meeting had low attendance, but there was a lively discussion.
- Steve Smith is preparing a letter to the parish to give them an update on the Bell Tower project.

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ICS:

- Staffing changes were made at ICS in order to save funds, which resulted in the shifting of staff responsibilities.
- Richard Krainz presented a cost savings/income growth plan for ICS, which will be broken down in 5 groups:
  - Fundraising
  - Marketing
  - Pre-school/extended day (renamed 'Journeys')
  - Marathon
  - Fr. Tom's Raffle
- See also finances below.

Finance:

- Losses in tuition, coupled with increased expenses will result in a shortfall for the school.
- The school presented a list of 12 items in a proposal to help offset school financial losses. Five action plans were developed with a time schedule for implementation to reduce the deficit.
- There was an error in the calculation of tuition, which resulted in a shortage of \$70 per student. Parents received a letter explaining the error and are requested to provide this \$70 per student for the budgeted tuition.
- Weekly income is down significantly, Fr. Tim is placing a deficit appeal in the bulletin prior to Christmas.

Open:

Campus Use Policies

- Alex Gonsalves updated the Facility Use document. Kathy Fraser is reviewing and this will be discussed in further detail at January's meeting.
- A draft of the Financial Controls for Fundraising was distributed to the Council. This will apply to all fundraising except Fun Fest.

Fundraising Activities

- The Fundraising Committee will develop a more formal schedule for meetings in order to better assist Greg Tomala with fundraising events.

Gaming employees appreciation

- Now that the gaming operations are officially done, the council would like to discuss how to acknowledge the work done by all the gaming employees over the years.

Council meeting date change

- Going forward, council meetings will be held on the LAST day of each month, which will enable committees to submit their reports in time for the council meeting. In the event there is a conflict with the meeting, the meeting will be held on the following Thursday.

**Next meeting:** January 29, 2009

**Closing Prayer:** Fr. Tom Kunnel